

CALFRESH (CF) PROGRAM

REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:		5. DATE OF REQUEST:	NEED RESPONSE BY:
<input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:		1/30/2017	2/13/2017
2. REQUESTOR NAME:		6. COUNTY/ORGANIZATION:	
3. PHONE NO.:		Monterey County	
4. REGULATION CITE(S):		7. SUBJECT:	
ACL 12-25, ACIN I-45-11		Income verification for data month	
		8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references)	
		NOTE: All requests must have a regulation cite(s) and/or a reference(s).	
		ACL 12-25, page 12, 13, 32 and 33	
		ACIN I-58-13	
		ACL 13-17	

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

A client submits their SAR 7 for data month 12/2016, they are paid weekly and received four weekly paychecks of \$200 each which is noted on question #9. The client provided all data month paychecks except for the first paycheck received in December. She indicates on question #10, that her income will increase in the next SAR period and she expects an increase to \$300 a week. The worker contacted the recipient and verified that the client expects their raise on the first pay date in February.

Since the client did not provide verification of the first check that was received in the data month will the SAR 7 be considered incomplete? If considered incomplete will it require CWD to request verification of the first paycheck amount?

10. REQUESTOR'S PROPOSED ANSWER:

The SAR 7 would be considered complete as the CF household has provided and confirmed RAI for the upcoming SAR period that is higher than the data month income. Pursuing verification of the missing income verification for the data month in this scenario increases administrative workload and unnecessary barrier to the HH that could result in discontinuance.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

The SAR 7 would be considered complete since the county verified with the client the dates and the amount of when the raise would occur. Additionally, the county can use this information to confirm the Reasonable Anticipated Income.

FOR CDSS USE

DATE RECEIVED:

January 30, 2017

DATE RESPONDED TO COUNTY/ALJ:

February 15, 2017 VM